**AMS Chapter Annual Report Template**

[The report aims to allow chapters to provide to the Board of Directors qualitative information about past and prospective activities in a concise and efficient manner. The annual report supplements the statistical information provided on the End-of-Year Financial Data Form and End-of-Year Administrative Data Form, which can be downloaded at <http://www.ams-net.org/chapters/> and which need to be filed with Bob Judd by June 30 of each year. The Annual Report should be submitted to Robert Judd by August 31. **When submitting:** save a copy that includes the chapter name and submission date as part of the file name, e.g. "New England Chapter Annual Report 2017-6-30.docx."

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**Chapter Name: Submission date:**

**Primary contact person(s)/person(s) responsible for annual report**:

**Number of active members or participants** [based on meeting attendance or other metric as defined]:

**Activities for the previous academic year** (not to exceed 400 words)**:**

[Please include a brief summary of Chapter meeting activities and attendance numbers. You may also wish to include information on activities such as such as web site, email discussion list, student activities, e-journal, other meetings, etc., as appropriate. Because paper titles and presenters at chapter meetings are already described in the Newsletter, a brief summary of this aspect of chapter activity would be appropriate in this report.]

**Activities planned for current (or coming) academic year:**

[Could include plans for Chapter meetings, other initiatives [submitted panel proposal for the annual meeting, *JAMS* Colloquy, plans to start an e-journal, hold a special event, hold a student-oriented event, joint meetings or projects with other organizations, etc.]